

POLICY COORDINATION COMMITTEE CHARTER OF THE CONSORTIUM BOARD

I. Background

As part of the CGIAR Governance Review carried out in 2013, the Consortium Board (CB) approved PwC's recommendation to establish a Policy Coordination Committee at the CB13 meeting. The CB also agreed to transform the Members' Interest Committee into this committee, expanding as such its mandate.

The Members' Interest Committee was established in January 2012 by the Consortium Board to provide a mechanism for board members to consider proposals and complaints by Member Centers and others in order to seek and find common ground in the interests of the CGIAR Consortium and the CGIAR vision.

The Policy Coordination Committee (**PoCCo**) is established to facilitate communications and coordinate policies as described below.

II. Roles & Responsibilities

The Policy Coordination Committee (**PoCCo**) shall have the following purview:

1. Communications:

- a. Provide an initial informal conduit and early warning system for exploring issues between the Consortium Board and Member Centers.
- b. Facilitate the resolution of problems and conflict of interests among members of the CGIAR Consortium.
- c. Provide an additional source of input to the Consortium Office (CO) to ensure adequate and complete processes for communication between CB/CO and Member Centers.

2. Consortium Policy Coordination:

- a. Ensure that the CO has an updated list of Consortium policies and Common Operational Framework policies.
- b. Analyze the need to revise or adopt new policies
- c. Provide positions and make recommendations on proposed policies.
- d. Review the approved process and governance framework through which such policies are formulated, approved, communicated and enforced.
- e. Ensure that individual proposed policies proceed speedily through the approval process.

III. Chair and Membership

The **PoCCo** shall be composed of an equal representation of CB members, and Center Representatives with two or more CB members appointed by the Consortium Board and two or more Center representatives, appointed by the Member Centers, with an equal representation of Center Board Chairs and DGs. It is expected that the Member Centers' representative of the Consortium Board be one of the Member representatives.

The Consortium Board Chair shall designate the Chair of the Committee.

The Consortium Board shall approve the appointment of representatives from the Member Centers based on the Member Centers' recommendation.

IV. Meetings

The **PoCCo** shall meet, upon the request of any member, as often as the Committee deems necessary to function effectively and shall in any case meet in person at least once annually, ideally before a Consortium Board meeting. Additional meetings may take place as necessary by teleconference or other electronic means.

The Chair shall schedule all Committee meetings.

V. Reporting and consultation

The **PoCCo** will report on the Committee's activities, as appropriate. The Committee will maintain minutes of meetings and forward them to the Consortium Board.

The **PoCCo** may hold consultations as required with other Committees of the Consortium Board on an ad-hoc basis, through the Committees' regular meetings and/or at the Consortium Board meetings.

On 5 December 2013, this charter was submitted to the Consortium Board by the Consortium Office.

On 17 December 2013, this charter was approved by the Consortium Board at the CB 14 meeting.



POLICY COORDINATION COMMITTEE (**PoCCo**)

APPOINTMENT OF MEMBERS AND TERMS

As of January 1st 2014, the Consortium Board appoints the following individuals as members of this Committee:

Marion Guillou (Chair)

Klaus Leisinger

Camilla Toulmin

Jimmy Smith

Terms shall begin upon appointment and continue at the pleasure of the Consortium Board.